

## UPLOADING to TreeRing is super easy!

First, you must be a registered member of the TreeRing yearbook website. Just use your login if you already signed up in a prior year, or to create an account, go to:

[www.treering.com/validate](http://www.treering.com/validate)

Enter our school's passcode: 101427224181570

After you're signed up, click on the large PHOTOS icon , then ADD PHOTOS button and follow the prompts.



Add Photos

Your personal folder with photos for your child's two personalized yearbook pages **will remain separate** and private (if you choose) from the shared community photo folders. Even though your personal folder and the community folder appear on the same page, your pictures are PRIVATE and cannot be viewed in your personal folder unless you designate your personal folder as "community shared."



Add your photos to the appropriate folder (there is a folder for each teacher for classroom pictures, and a folder for each school-wide event). TAG the kids in the photo if you know their names! This helps parents find photos of their kids they may not have seen.

Lastly, there is now a TreeRing APP for both the iPhone and Androids. These APPs make it easy peasy to upload photos from school! But designing your personal pages are still best done on a bigger device.

If you have any questions, please email us at [YearbookforOakHills@gmail.com](mailto:YearbookforOakHills@gmail.com)